



THE FOLLOWING ITEMS MUST BE SUBMITTED TO PASA FOR INITIAL APPROVAL:

1. A written syllabus that conforms to all PASA and USHPA guidelines.
2. A Risk Management Plan that includes a plan for each site utilized and the use of emergency equipment. Include in each site plan the maximum allowed winds and maximum gust factor for that site. If these numbers are high for the industry, please explain why (such as being a coastal site etc.).
3. A Written Emergency Action Plan. Submit and maintain a list of all staff trained in this Plan.
4. The URL of the school's website, it's email address and phone number.
5. A list of all instructors utilized by the PASA school as well as a copy of the instructor's certification and signoffs.
6. A copy of current first aid and CPR certification for all utilized instructors.
7. An acceptable copy of the school owner's personal identification (driver's license, passport, etc.)
8. 3 professional references for the school owner.
9. A 3 year history of injuries and insurance claims. If the school is less than 3 years old, submit the history back to the genesis of the school.
10. The school's Tax ID.
11. An operations plan for each flying/training site utilized. Include a site map and the flight plans used and the plan to minimize risk and injury. All plans must adhere to USHPA standards.
12. A list of flying equipment utilized in flight training.

** ALL THE INFORMATION PROVIDED IN THE PASA CERTIFICATION DOCUMENTATION IS FACTUAL AND ACCURATE. I UNDERSTAND THAT FALSIFYING ANY DOCUMENTATION WILL VOID PASA CERTIFICATION.*

OWNER SIGNATURE: _____

DATE: _____